**K-12 & Mt. SAC Regional Consortium**

**Steering Committee Minutes**

Monday, July 18, 2016

2:00-4:00

Mt. San Antonio College, Bldg. 40, Rm 146

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| X | Baldwin Park (John Kerr) | X | Charter Oak (Kathleen Wiard) | X | Mt. San Antonio(Liza Becker, Madelyn Arballo, Tami Pearson, Omi Sloan) |  |  |
| X | Bassett (Albert Michel, Virginia Espana) | X | Covina Valley(, Claudia Karnoski)  | X | Pomona (Marie Dennis) | **Partners/guests present**: Vincent B. Kates & Associates |
| X | ESGVROP(Elia Evans) | X | Hacienda La Puente(Matt Smith, Elena Paul)  | X | Rowland (Rocky Bettar) |

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| **Agenda Items** |  | **Outcomes** |
| Welcome & Agenda CheckPublic Comment Approval of Minutes of 06/13/2016 | NoneClaudia moved and Elena seconded a motion to approve the minutes of 6/13. Motion carried. |  |
| Objectives for the day:1. Vince Kates- ESL presentation
2. 15-16 Data Collection and survey of systems
3. Data collection funds and plan
4. Annual Plan Update (due August 15)
5. Budget (15-16)
6. Summer Work Groups
7. Update on Project Director
 | 1. 1. Vince Kates made a presentation on an on-line/distance learning program for adult learners in ESL.
2. 2. Madelyn and Omi reviewed the data charts to be completed by each member of the consortium. Send completed documents to Madelyn by Wednesday, July 27. Call or email Omi if you have any questions:(909) 274-5453, (909) 815-1156 cp, omiri@mtsad.edu.
3. 3. Madelyn reviewed the requirement for developing a data collection system for the consortium. Many consortia are using their data collection funds (which must be spent by December, 2017) to buy into the WestEd “dashboard” for sending data to the state at a cost of $300,000. Madelyn proposed that we use a portion of our $540,000 data collection funds to hire a data technician to analyze the system and create a plan for data collection before making the determination to join the WestEd dashboard. Madelyn moved and Albert seconded the motion to move ahead with this proposal. Motion carried.
4. 4. Madelyn reviewed the requirements for updating the annual plan. We must report on what has been completed so far and identify our planned expenditures for 2016-17.
5. 5. Madelyn reviewed the 2015-16 Budget of allocations and expenditures. She urged districts to spend and submit invoices as soon as possible.
6. 6. Wanda shared that the theme for the Fall Conference will be “Measuring Student Progress”. Work Groups are working on identifying assessment measures and criteria currently in place. The format for the conference will be similar to last spring at Kellogg Hill with more of an emphasis on sharing ideas in a workshop setting.
7. 7. Madelyn and Rocky completed interviews for the position. A final decision is pending.
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| Other updates and topicsAdjourn | Madelyn reminded the group that August appropriations will go directly to districts (MOE and consortium allocation.) HLP announced 4 position openings in Adult Ed. Administration: 2 counselors, CTE Director and Executive Director. Kathy announced that she had been appointed Asst. Supt. Of Human Resources.Albert moved and Elena seconded a motion to adjourn. Motion carried. | . |

**Next meeting:** Monday, August 8, 2:00, Mt. San Antonio College, Bldg 40, Rm 146.